

2019 Standing Rules BDCTA, Inc.

Standing Rules

The Standing Rules of the Association are established by the Board of Directors to specify the policies, procedures, and rules by which the business of the Association shall be conducted. The Standing Rules derive their authority from the Bylaws. Whenever a conflict exists between the Standing Rules and the Bylaws, the Bylaws shall be the prevailing authority.

Standing Rules of the BDCTA:

1. Low Cost Clinics
2. Membership dates
3. Email protocol
4. Membership Roster distribution
5. Meeting management Procedure
6. Year End Awards
7. BDCTA Financial Signatory

Low Cost Clinics

The purpose of the BDCTA sponsored Low Cost Clinics is to introduce and promote area instructors to BDCTA members. BDCTA supplements the cost of the clinic by providing a stipend to each clinician.

1. BDCTA Sponsorship (stipend) to instructor(s): \$250.00
2. Auditing: Free for BDCTA members, \$10.00 for non-members.
3. Clinicians shall be paid a maximum of \$500.00 (including the stipend above)

Membership Dates

Membership year will run concurrent with USDF membership year. Currently the Association membership year will run from December 1 to November 30 of the following year. Memberships received after September 1 on the USDF roster are good for the following calendar year.

Email Protocol

The President shall develop and maintain a master distribution list for member email. To preserve member privacy, emails to members are sent “Bcc” (Blind copied). Activities of interest to BDCTA members, and club related information or announcements may be sent to members via email.

Membership Roster Distribution

The Association shall take the stewardship of its members’ private contact information seriously and protect its membership information. BDCTA does not provide, sell, gift or publish member contact information to anyone without permission.

Meeting Management Procedure

The Association shall conduct its meetings using modern business management methods, including advance preparation and dissemination of agendas, completion of minutes with action items and decisions, and decision making by consensus.

Year End Awards

See awards guidelines 2019.

BDCTA Financial Signatory

The Association shall limit authorized signatory of the Association finances, i.e. banking and checking, to the President and Treasurer. Each is authorized to obtain a Debit Card if they choose.